

Chanute Air Force Base Subject Files: Base Administration Files

COLLECTION 200.016

Champaign County Historical Archives

Compiled by: Rosemary Froeliger, updated by Christy Powell 2023

Creator/Corporate name: Chanute Air Force Base/Octave Chanute Aerospace Museum

Inclusive Dates: 1917-1992, mostly created in 1940s-1950s and 1980s.

Physical Description: 2 boxes, 2 linear feet.

Provenance:

The Chanute Air Force Base Subject files were donated to the Champaign County Historical Archives from the defunct Chanute Air Force Base Museum upon their closure. These files were originally created and maintained by the History Office at the Chanute Air Force Base.

Access:

The records are accessible to the public within applicable copyright restrictions and limited to use at the Champaign County Historical Archives of The Urbana Free Library.

Historical Note:

The Chanute Air Force Base was open for an extended period of time, 75 years to be exact. It's long history through several military conflicts and influence as a Technical Training Center made it a well-researched subject. It is unclear at this time if these files were constructed by Octave Chanute Aerospace Museum or by the History Office at the Base. Some of this material was collected for articles as well as the 75 Year Pictorial History by Donald Weckhorst. Other documents appear to be just general descriptions of the Base's History at different points in time.

Scope and Content Note:

This content was determined to be different than the History/Years Files Subject Files and should be kept separate as a General History of the base. There is a wide variety of time covered in these materials. Some of the early documents from the 1920s-1930s relate to the development and purchase of property for the Chanute Base. Most of the correspondence and research occurred in the 1980s while other timelines and descriptions were created in the 1940s to 1950s. In 2022, relevant materials were added from the general Subject Files collection.

Arrangement: This collection is arranged by original order.

Subjects Terms:

- United States Air Force
- Chanute Air Force Base (Ill.)
- History
- Research



The Urbana Free Library

210 West Green Street • Urbana, Illinois 61801 • 217-367-4057 • urbanafreelibrary.org

Chanute Air Force Base Subject Files: Base Administration Files

COLLECTION 200.016

Box 1

Folder 1: Chanute AFB History Part 1

Chanute AFB Historical Trivia

Timelines

Taking Paper on the Background Preparation of Chanute's 75-Year Pictorial History Book

Congressman Ed Madigan Reports

History Descriptions

Folder 2: Chanute AFB History Part 2

Base History Description

Album of Station Information: 1917-1945

"The Chanute Story" by Dr. Thomas Synder

Fact Sheet

Mission of Chanute Technical Training Center

Post History of Chanute Field Chapters

"Keep'em Flying: the Story of Chanute" b TSgt Rex H. Miller

Folder 3: Chanute AFB History Part 3

1959 Base Information Request

Early History of Technical Training Chanute Field 1921-1938

Exhibit Label

American Aviation Historical Society Journal Vol 23 No 2 Summer 1978

Folder 4: Aviation at Chanute, 1966-1997

Newspaper Clippings

Local Maps with Advertisements

Correspondence

Environmental Assessment Report

Speech for Urbana Exchange Club

Newsletters

General Aviation Facility Outlease Plan

Master Plan – Selected Chapters

Folder 5: Chanute Land Acquisition Documents, 1919-1952

Photos of Telegrams

Table of Purchases

Description of Lands

Railroad Agreement

Once Upon a Prairie: The Christie Story

Public Law

Folder 6: Chanute Land Acquisition – Chanute Field Annex, 1919-1966

Warranty deeds

Land Purchase Contracts

Acquisition and Jurisdiction of Land at Chanute AFB

Land Lease

Annex of territory to Village of Rantoul

Correspondence



The Urbana Free Library

210 West Green Street • Urbana, Illinois 61801 • 217-367-4057 • urbanafreelibrary.org

Chanute Air Force Base Subject Files: Base Administration Files

COLLECTION 200.016

Folder 7: Chanute Land Acquisitions Documents, 1941-1966

- Newspaper clippings
- Correspondence
- Declaration of Taking
- Purchase of Tracts
- Chapman Court Layout Plan Map, drawn
- Act of 69th General Assembly of the State of Illinois – cession of Jurisdiction & Rights to United

States

- Warranty Deed

Folder 8: CAFB Landscape Data Part 1

- Correspondence
 - “United States Air Force Installations: An Analysis of Landscape Evolution and Place Making” by Robert D. Kreger
- 1935 History of Chanute Field
- Chanute Chronology 1917
- Base History Descriptions
- Robert D. Kreger Historical Research Request
- “Air Puffs” Volume 2-Flight 26
- Commander List
- Newspaper Clippings
- Map of Chanute Air Force Base

Folder 9: CAFB Landscape Data Part 2

- “The Making of An Institutional Landscape: Case Studies of Air Force Bases, World War I to the Present” by Robert David Kreger Thesis

Folder 10: Naming – Memorialization of Buildings, 1966 – 2004

- Newspaper clippings
- Correspondence
- Naming of Buildings
- Nominee biographies
- Meeting Minutes
- Recommendation

Folder 11: Naming – General Air Force Base Names, 1982

- Newspaper clippings
- Chanute History, 1917-1979

Folder 12: Naming – Streets, 1988 – 1994

- Newspaper clippings
- Distribution memorialization booklet
- Print Order forms
- Memorialization of Place & Street Names

Folder 13: Policies – Fraud, Waste, and Abuse, 1978 – 1983

- Correspondence
- Newsletter
- Neosho Daily News Clipping



The Urbana Free Library

210 West Green Street • Urbana, Illinois 61801 • 217-367-4057 • urbanafreelibrary.org

Chanute Air Force Base Subject Files: Base Administration Files

COLLECTION 200.016

Indicators Handbook

Folder 14: Policies – Military Justice, 1984

Correspondence

Handbook

Record of Non-judicial Punishment Proceedings

Record of Proceedings of Vacation of Suspended Nonjudicial Punishment

Record of Supplementary Action Under Article 15, UCMJ

Commander's Handbook

Folder 15: Policies – Smoking, 1986 – 1987

Newspaper clippings

Correspondence

Folder 16: Charts and Structures, 1937 – 1983

Origin/organization of Air Corps Technical School, Chanute Field, Illinois, 1917 – 1938

Chanute Evolution (organization structures)

Personnel assigned – Grade Structures

Chanute Commanders

Folder 17: Charts and Structures, 1941 – 1943

Departmental Info

History

Folder 18: Charts and Structures, 1942 – 1958

Lists of Departments

Redesignation

3502nd Unit & Squadron Historical Data

Folder 19: Charts and Structures – ATC, TAC, 12th AF, 1971 – 1991

Organizational Charts

Correspondence

History of the Twelfth A.F. Part 1 Narrative

Staff Directories

Folder 20: History of Organizations, 1951 – 1968

Base/organizational history

Folder 21: History of Organizations at Chanute, 1989 (1/2)

Lists, annotation

Folder 22: History of Organizations at Chanute, 1989 (2/2)

Lists, annotations

Box 2

Folder 1: Reorganization at Chanute, 1953 – 1991

Chanute Technical Training Center history/timelines

Correspondence

Restructuring Reviews

Folder 2: Reorganization at Chanute, 1971 – 1977

Base/organization history

Folder 3: Civilian Employees – Policy Letters and Pamphlets, 1972 – 1975



The Urbana Free Library

210 West Green Street • Urbana, Illinois 61801 • 217-367-4057 • urbanafreelibrary.org

Chanute Air Force Base Subject Files: Base Administration Files

COLLECTION 200.016

Booklets

Chanute Supervisor & Civilian Employee Bulletin

Air Force Policy Letter for Commanders

Guide for Planning: Audio-visual Materials

Folder 4: Civilian Employees – Memos, Briefs, and Booklets, 1977 – 1991

Booklet

Correspondence

TIC1 Brief: The Inspector General

Civilian Reduction

Civilian Performance and Promotion Appraisal

Job Performance Appraisal System Workbook

Memorandum of Agreement

Promotional Book

Certificate

Folder 5: Civilian Employees – Positions Cut, 1972 – 1992

Programming Plan 3-92

Memorandums

News Release

Civilian Position Description and Interviews

Pacesetter Newspaper

Folder 6: Civilian Employees – Reorganization, 1984 – 1992

Record (vinyl)

Pamphlet

Correspondence

Over 40 Years' Service Description

Booklet

Folder 7: Equal Employment Opportunity Files, 1975 – 1987

Child neglect & death information

Counselor job description

Correspondence

Federal Women's program

Guidelines

Affirmative Action

Human Relations Education

EEO Newsletters

Racial/equal opportunity & treatment stats

Affirmative Action plan for the Employment of the Handicapped

Underrepresented Groups Stats

Five Year Plan (EEO)

Federal Equal Opportunity Recruitment Program Plan

Folder 8: Equal Employment Opportunity Files, 1982 – 1983

Policy

Civilian Personnel EEO Program from AF Headquarters



The Urbana Free Library

210 West Green Street • Urbana, Illinois 61801 • 217-367-4057 • urbanafreelibrary.org

Chanute Air Force Base Subject Files: Base Administration Files

COLLECTION 200.016

- National Year of Disabled Persons
- Employment of the Handicapped
- Memorandum of Agreement (Union Local 493)
- EEO Plan
- Guidelines for Standard Form (SF) 5.2
- Folder 9: Human Relations for the Air Force Manager, 1962, 2003
 - Correspondence
 - Training Pamphlets
- Folder 10: Military Retirement – Proposals, 1973 – 1985
 - Newspaper Clippings
 - Correspondence
 - Newsletters
 - Magazine Articles
 - Dept. of Defense brochures
- Folder 11: Military Retirement – System Update, 1985
 - Point Paper
 - Correspondence
- Folder 12: Pay Scales, 1926 – 2005
 - Photographs
 - Lists of Pay Scales
 - Copy of Oldest Special orders on file (1779)
 - Newspaper clippings
 - Correspondence