



The Urbana Free Library

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**Combined Parent-Teacher Association/
Parent-Teacher-Student Association Records,
1932-1990**

COLLECTION 75

Compiled by: Brandon Pieczko, Spring 2012; Ann Rosentreter, Fall 2013

Creator/Corporate name: Various Champaign County Parent-Teacher Associations.

Inclusive Dates: 1932-1990

Physical Description: 4 boxes (2 linear ft.)

Provenance: Various.

Access: The records are accessible to the public within applicable copyright restrictions and limited to use at the Champaign County Historical Archives of The Urbana Free Library.

Scope and Content:

The Combined Parent-Teacher Association/Parent-Teacher-Student Association Records Collection brings together the records of Parent-Teacher and Parent-Teacher-Student Associations from multiple schools in Champaign County. This collection consists of meeting minutes from general meetings, executive board meetings, and sub-committee meetings. The meeting minutes were kept by the secretary of each association, originally handwritten in bound notebooks, and later typed on loose pages. The earliest records included in this collection are meeting minutes from the Urbana High School Parent-Teacher Association from 1932, although that particular association was in existence prior to that year.

The financial activities of the associations are documented in the collection by budget reports, bank statements, receipts, Treasurers' records, IRS returns, and a financial condition report. These materials highlight the various groups and activities supported by the associations, including local Boy Scout and Girl Scout troops, teachers' funds, conventions, and their own programs. By-laws and board member directories are included for some of the associations in the collection. The contents of a correspondence notebook from the Lincoln School/Lincoln-Thornburn Parent-Teacher Association includes correspondence with the district office, invitations to people to give programs, and thank you notes to people who gave programs, among other items. The collection also contains photocopies of several scrapbooks documenting the activities of the PTA in the various schools. These consist of newspaper clippings featuring the PTA, flyers and other promotional materials, and memorabilia.

While the materials in this collection are housed together due to the similar functions of each association, they were received from the various associations over a number of decades. Each association's records are kept together to reflect its role in the school it served. Because the records come from multiple associations, the time span for and types of materials included in this collection vary by the association. Some of the associations included are associated with schools which are now closed, but other associations are still active. This collection has the potential to grow with future donations from these active associations or from associations that are not yet represented in the collection. In most cases, each Parent-Teacher Association served a single school, but the Lincoln School and Thornburn School were represented by a combined PTA, starting in 1953. This combined group grew out of the pre-existing Lincoln School PTA, and thus the records were kept together.



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Related Collections:

Other collections that may be of interest are the Champaign County Schools Ephemera Collection and the Local Organizational Newsletters Collection. The Champaign County Schools Ephemera Collection brings together ephemera from schools in Champaign County, including the schools with Parent-Teacher Associations and Parent-Teacher-Student Associations included in this collection. PTA yearbooks from various schools are included in the Champaign County Schools Ephemera Collection. The Local Organizational Newsletters Collection brings together newsletters from local organizations, including Parent-Teacher Association and Parent-Teacher-Student Association newsletters.

Arrangement:

Materials are organized by school name and arranged by record type.

Subject Terms:

Parent-teacher associations.
Schools.

Names:

Columbia Elementary School Parent-Teacher Association
Columbia School (Champaign, Ill.)
Leal School Parent-Teacher Association
Leal School (Urbana, Ill.)
Prairie School Parent-Teacher Association
Prairie School (Urbana, Ill.)
Lincoln School Parent-Teacher Association
Lincoln School (Urbana, Ill.)
Lincoln-Thornburn Schools Parent-Teacher Association
Thornburn School (Urbana, Ill.)
Urbana High School Parent-Teacher-Student Association
Urbana High School (Urbana, Ill.)
Washington School Parent-Teacher Association
Washington School (Urbana, Ill.)
Yankee Ridge School Parent-Teacher Association
Yankee Ridge School (Urbana, Ill.)

Container List

Box 1

Columbia School (Champaign, Ill.) PTA

PTA Scrapbook (photocopies), no date, 1935-36, 1939-40, 1941-60, 1941-42, 1943-44, 1945-, 1945-1946, 1946-47, 1963.

Leal School (Urbana, Ill.) PTA



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By-Laws, revised 1982.

PTA Executive Committee Meeting Minutes, 1981-1987.

Prairie School (Urbana, Ill.) PTA

By-Laws, 1972-1973.

Facilities Sub-Committee Meeting Minutes, 1974.

Meeting Minutes, 1974.

Board Member Directory, 1974-1975.

**Lincoln School (Urbana, Ill.) PTA and Lincoln-Thornburn PTA (The Lincoln School PTA became the
Lincoln-Thornburn PTA in August 1953)**

PTA Executive Board Meeting Minutes, 1946-1956.

PTA Executive Board Meeting Minutes, 1957-1972.

PTA Correspondence Notebook, 1947-1966.

PTA Scrapbook (photocopies), 1954-1957.

Box 2

PTA Scrapbook (photocopies), 1954-1957, 1957-1964, 1964-1968, 1968-1972.

PTA Charter to Boy Scout Pack 20, 1972.

Urbana High School (Urbana, Ill.) PTA/PTSA

Budget-Finance Committee Record Book.

Budget Reports and Minutes, 1967-1972.

PTA Meeting Minutes, 1932-1940.

PTA Meeting Minutes, 1940-1952.

Box 3

PTA Meeting Minutes, 1952-1964.

PTSA Board Directory, 1974-1975, 1987-1988, 1993-1994.

PTSA By-Laws, 1971, 1987.

PTSA Financial Condition Report, 1990.

Washington School (Urbana, Ill.) PTA

PTA Meeting Minutes and Executive Board Meeting Minutes, May 19, 1955-January 11, 1968.

PTA Meeting Minutes and Executive Board Meeting Minutes, February 1968-January 11, 1973.

PTA Meeting Minutes and Executive Board Meeting Minutes, August 26, 1973-May 5, 1977.

PTA Meeting Minutes and Executive Board Meeting Minutes and Bylaws, May 12, 1977-March 27, 1984.

PTA Meeting Minutes, February 10, 1987- March 9, 1989.

IRS Return of Organization Exempt from Income Tax, 1958/1959-1961/1962.

Local Treasurer Book, August 21, 1974-June 9, 1978.

Busey Bank Statements, April 30, 1984-March 31, 1986; September 30, 1988-July 31, 1989.

PTA Treasurer's Report, August 1984-August 1989.



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PTA Treasurer's Receipt Book, August 21, 1974-February 25, 1987.

PTA Misc. Receipts, 1983-1984.

PTA Misc. Receipts, 1984-1986.

PTA Misc. Receipts, 1987-1989.

PTA Staff Directory, 1977-1978, and Membership Roster, 1988-1989.

Treasurer's Record of Membership, October 1, 1983-September 30, 1984; October 1, 1988-September 30, 1989.

Certificate of Achievement and Recognition, 1987-1988 and 1988-1989.

Yankee Ridge School (Urbana, Ill.) PTA

PTA Secretary's Record Book, 1958-1964 (bound record book).

=includes Executive Board Meeting Minutes, list of charter members, and memos.

PTA Executive Board Meeting Minutes, 1965-1975 (bound record book).

PTA Executive Board Meeting Minutes, 1975-1984.

Yankee Ridge PTA Misc., 1974-1981.